

From: Deputy Director, Admin
Sent: Wednesday, June 06, 2012 3:07 PM
To: +All HQ Employees
Subject: Building Update
Importance: High

ANNUAL ALARM TESTING – Building Closure this weekend, June 15th – 17th, 2012

Beginning this **Friday, June 15th at 7:00 p.m.**, the 450 N Street building will be closed to allow the Department of General Services to conduct their annual test of the fire and life safety alarm systems; the testing will continue through **7:00 p.m. on Sunday, June 17th**. This testing throughout the weekend will cause sounding of the horns and activation of the strobes throughout the entire building. BOE staff should plan to stay out of the building from 7:00 p.m. on June 15th through 7:00 p.m. on Sunday, June 17th while the testing is performed.

Please note that the BOE network will not be affected from by testing.

We appreciate your assistance and apologize for any inconvenience this may cause.

Thank you,
Liz Houser
Deputy Director Administration
Board of Equalization
(916) 445-4272